

Glatton Parish Council

Minutes of the Annual General Meeting Held on 4th May 2018

Present:

Paul Williams (PW)

Paul Cole (PC)

Stephen Smith (SS)

Neil Mundell-Phipps (NMP)

The meeting was attended by

6 residents of Glatton

Simon Bywater (County Councillor)

1. Apologies

Carl Stretton (CS) sent his apologies.

2. Welcome

The clerk opened the meeting. Five councillors PW, PC, SS, NMP and CS have been appointed for a four year term in an uncontested election. The clerk invited nominations for chairman.

3. Election of Chairman

PW elected as chairman (proposed by PC and seconded by NMP)

4. Election of Vice Chairman

PC elected as vice chairman (proposed by SS and seconded by PW)

5. Minutes

The minutes of the meeting held on 23rd February 2018 were signed by the chairman as a true record of the proceedings and the minutes of the planning meeting held on 16th March 2018 were also signed as a true record of proceedings.

6. Matters Arising

There are no matters arising that are not already on the agenda.

7. Community Speed Watch Report

Speed watch has been gaining more support. There have been six sessions this year to date and the police have been out and actively supporting speed watch and attended at one of the sessions recently. The

Glatton speed watch features in the current newsletter. There is more money available for kit, however we have exclusive use of our kit. Statically there is an average of 15-18% of vehicles speeding through Glatton and therefore we do need to encourage more speed watch activity. Any more volunteers for speed watch would be warmly welcomed.

8. Hedgehog Report

The hedgehogs have arrived. There are currently ten hedgehogs in the village in lodgings with their hog mums. They will be released in a week and then a network of hedgehog highways is the key to the success of this project. Following release the hedgehogs will be reliant in good hedgehog habitat and tunnels between gardens so would encourage residents to make a hole in the fences between their gardens. The hog blog is up and running with live feeds from the various hedgehog houses. There have been visitors to the site from all over the world, 277 from the UK, 4 from the USA, 2 from Peru and 1 from Italy.

9. LHI Bid

There has been a meeting with highways who have been to assess the feasibility of the verge gates in the village. The recycled plastic gate ways which arrive in kit form are potentially too big for the width of the verges, so highways are investigating solutions. It may be that we have to have wooden gates to overcome this issue, however this would not be our preference because of the maintenance issues.

10. Web Site Upgrade

There have recently been more and more adverts posted on the site which has become obtrusive. It is possible to pay a fee to remove these adverts at a cost of approximately £36.00 per annum. The council would like to proceed with this and PC will arrange.

11. Planning Application – Upper Glebe Farm

Glatton Parish council recommend approval of this application.

12. Finance

The AGAR (annual governance and accountability return) has been completed and in accordance with the new rules because we are a council with neither gross income nor expenditure in excess of £25,000 we have completed the certificate of exemption which will be sent to the external auditor. It is also necessary to publish on the Glatton web site the annual governance statements and accounting statements between Monday 4th June and Friday 13th July.

i) Approval of Annual Governance Statements

The annual internal audit having been completed, the members reviewed the effectiveness of the system of internal control. Approval proposed by PW and seconded by PC. Approval unanimous.

ii) Approval of Annual Accounting Statements

The internal audit having been completed the members considered and approves the accounting statements. Approval proposed by PW and seconded by NMP. Approval unanimous.

iii) Finance Report

The balance in the current account is £841.13 and in the business reserve account is £12,099.33. The precept of £4,000 has been received.

iv) Budget

The agreed contribution to Highways for the installation of the verge gates is £ 2,400. We have not yet been invoice by Highways for the horse signs and will continue to chase this. The cost of tree pruning of £500 is to be included in the budget. The defibrillator is owned by East England Ambulance service and they will pay for replacement parts in the future. Possible LHI bid application for an extension to the pathway leading to the church and contribution towards that project.

v) Assets register

The assets register has been updated and the fixed assets remain at £10,403.

vi) Zurich Insurance Policy

The cost of the premium is £257.60 with an insured all risk's total under £10,000. Clerk to go back to Zurich to enquire what the increased premium would be if the value of the assets was raised to £10,500.

vii) Charitable donations

Clerk authorised to send a donation of £30 each to Caresco, the Shepreth Hedgehog Hospital and the Sawtry Youth Project.

13. GDPR regulations

GDPR is the General Data Protection Regulation which comes into effect on 25th May. The council will need to compile a spread sheet of all personal data that it holds and the legal reason that the data is being held. The data protection officer (DPO) is the person who makes sure that the council is doing everything properly and it is thought that this person

maybe the clerk to the council. The data of the councillors and the electoral roll are matters of public record and do not need to be included.

14. Correspondence

i) A letter has been received from Mr Paul Mitchell. He wishes to repair the gravel roadway in front of his house. There is no objection.

ii) Correspondence from Peterborough Biodiversity confirming funding for the Homes for Hedgehogs project of £505.00 in the first year and then £900 in the second year for the hedgehog boxes, tunnel kits and trail cam.

Open Meeting

The meeting was opened for those in attendance to raise any matters of concern.

i) Village Signpost

The current village sign is old and tatty and the post is rotten. Would the council consider renewing this? Clerk to approach Holme Council whose sign has recently been renewed.

ii) Pot Holes

There are a large number of potholes on the roads in Glatton and also flooding on Sawtry Road. The advice is that as many people as possible report the potholes and any other highways issue via the highways online reporting site.

iii) Church Clock

Is the church clock a Parish clock or a church clock? The clock is not the responsibility of the Parish but the council can offer a donation towards the repairs. The specialist clock expert is going to visit next week and the church will write to the council in due course.

iv) Recently a car parked outside the village hall has been broken into and approximately a year ago there was a similar incident. The suggestion is to install a CCTV camera system, which could be accommodated in the kitchen at the village hall with the cameras being placed on the walls and chimney of the village hall. The cameras would not only look over the car park at the village hall but also towards the church which may be a potential deterrent to any would be lead theft. Perhaps this could be a joint venture with the Parish and the village hall. The church roof does have an alarm system.

v) Suggestion to install one street light at the cross roads. It is very dark and can be dangerous. However it is currently beyond the means of the council and generally street lighting in the village does not have the support of the majority of the residents.

vi) Thanks to Tyrone Mundell-Phipps who has been around the village and cleaned all the signs.

15. AOB

Many of the white plastic posts guarding the verges have been broken. This is a matter for Highways and should be reported online.

16. Date of next meeting – to be confirmed.

Meeting closed at 8.05pm